

TTL and WISPA Join Risk Assessment: Terracycle Collections, January 2021

Hazard	What could happen	Who could be hurt	Control
Contamination of Terracycle Waste with hazardous materials	Cuts and infections.	Volunteer	<p>COVID-19: Waste will be stored for at least 72 hours before it is sorted.</p> <p>Waste materials will be moved into an open box so that all volunteers can clearly see the materials and only pick up items that they know are safe. The lead volunteer will remove and dispose of any items that are a cause for concern wearing protective gloves or using a grabber if necessary.</p> <p>The school children will only sort waste that is received at collection points within the school, public waste collections will be sorted by adult volunteers.</p> <p>The portacabin will be locked unless volunteers are present.</p> <p>Town centre collection points will be in highly visible areas (typically inside shops) which will be locked up at night to reduce in order to reduce the risk of contamination.</p> <p>Volunteers will be instructed to wash their hands after taking part in sorting the waste.</p> <p>COVID-19: An alternative once a week drop-off point will be set up outside the lead volunteers house to reduce the number of people needing to enter the supermarket to drop-off Terracycle waste and minimise trips required to move this waste. The public will be asked to store their waste during lockdown and donate it when restrictions lift.</p> <p>COVID-19: Sorting, boxing and posting will restricted to the lead volunteer and their family bubble whilst the pandemic exists.</p>
Safeguarding	Child is not supervised by a DBS checked responsible adult.	Child, Volunteer.	<p>The school will manage participation of school children in this activity and will ensure they are appropriately supervised. Any community volunteers who are present at the same time as the school is participating in the project must comply with school safeguarding procedures.</p> <p>Outside school hours children will only be able to participate in the Terracycle activity if they are with a responsible adult. WISPA or TTL Terracycle volunteers will be instructed not to take responsibility for unsupervised children.</p> <p>No identifiable photographs will be taken of children involved in Terracycle unless</p>

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			permission has been given by their responsible adult.
Minor injury	Cuts and abrasions	Volunteer	<p>A first aid kit will be located in the portacabin.</p> <p>Minor cuts and abrasions should be cleaned and dressed as soon as possible.</p> <p>Medical attention will be sought for any serious cuts, bruises or strains.</p>
Fire	Waste could catch fire	Burns to volunteer. Damage to portacabin and possible spread to school	<p>A gap will exist between the portacabin and school building.</p> <p>A fire alarm will be located within the portacabin to give early warning.</p> <p>A fire extinguisher will be located in the portacabin.</p> <p>A two-door cabin will be purchased so there are two possible routes in the event of a fire.</p> <p>There will not be an electricity source in the portacabin so the risk of electrical fire is reduced.</p>