

Transition Town Letchworth (TTL) Groups Mailing Consent Form

Group Name:

Date of Joining:

How the group will manage your data if you join the group mailing list

If you give consent to be emailed by the group leader your name and email address will be used by the group leader to send group related messages including getting your consent if we need to change or update our agreement with you. Your contact details will only be accessible to group administrators and will not be shared with other group members or any other group or organisation.

We know that group members sometimes choose to share their contact details with other group members, this is a personal exchange of data, not necessary for group membership, and TTL cannot accept any responsibility for how this information may subsequently be shared and managed. If you are happy for your email to be visible to other group members to aid project working you can authorise this below.

As long as you are part of the group we will keep your contact details. However, if at any time you decide you no longer want to receive group emails you can ask for your contact details to be removed from the group membership list; then your personal information will be deleted from the group mailing list. If you have any questions about how your contact details are being managed, or wish to check or amend your contact details, then please email us at ttletchworth@gmail.com. If you are unhappy with how we manage your contact information you can refer the matter to the UK Information Commissioner (ICO).

Name	Contact Details	Sign to agree to join mailing list	Sign that you agree that your email address can be visible in group emailings.

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