

TTL Risk Assessment: Apple Pressing, September 2016

Hazard	What could happen	Who could be hurt	Control
Gazebo blowing away in high winds	Serious injury if poles hit a person.	Member of public or volunteer	If the day is breezy, weights must be placed on four legs, or legs must be pegged down if on grass. If day is very windy – gazebo shows signs of moving even when pegged down - then gazebo must be taken down and not used.
Heavy Equipment (table / gazebo / scrapper / press / compost bins)	Volunteer carrying heavy equipment strains a muscle or drops equipment causing injury.	Volunteer	The event will only go ahead if the set-up team has sufficient physically capable volunteers who are able to move the equipment. There must be at least two people to set up an apple pressing event and heavy items such as the scrapper and compost must be moved by two people. The gazebo should be erected and taken down by at least two people.
Trip Hazards	Electricity wire to scrapper or other boxes / equipment is tripped over.	Member of public or volunteer	The stand should be set up so that only volunteers can access behind the trestle tables where equipment is stored. Equipment should be stored under the tables or in a place which is not accessible to the public and does not obstruct a clear path for volunteers to all the pressing equipment. Wires will be placed at ground level and any vertical drops will be made against a solid structure to reduce trip hazards.
Scratting machine	Personal injury caused by blades.	Member of public or volunteer	The TTL scrapper has a long tube to prevent anyone getting hands near the blades when the equipment is in operation. Only TTL volunteers will operate the machine. The only scrapper that will be used is the TTL scrapper. If this fails the event will close. The blades do need to be removed for cleaning and this task will only be undertaken by members of the core team who are familiar with the scrapper operating instructions. The equipment will always be unplugged before cleaning commences or any blockages are cleared.
Apple Press	Crushed fingers	Member of public or volunteer	The majority of pressing will be undertaken by volunteers who have been trained to use the equipment and know where to place their hands. Members of the public do join in with the pressing as only domestic manual presses are used. Before pressing members of the public will be told about the risk of crushed fingers and advised where to place their hands to turn the press. In addition, the press will be supervised by a volunteer who will watch for any potential problems and stop the pressing until they are resolved.
Bottling	Slip hazard, hygiene	Member of public or	All spillages to be cleared up straight away. Breakages to be cleared up immediately

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	problem	volunteer	and broken pieces to be placed in appropriate bin.
Contaminated juice (e.g. from unclean apples, apple press / scrapper or bottles).	Person drinking the juice becomes ill.	Member of public or volunteer	Request washed apples from customers. Have a large trug of water to wash apples prior to scrapper. Scrapper will be taken apart and washed thoroughly with fresh water after each pressing event. Apple press will be washed after each event and a clean bag used in the press. Prior to the start of an event the scrapper machine and apple presses will be rinsed through with fresh water. Customers are asked to bring their own bottles so they are responsible for cleaning. If reusing bottles customers will be advised that cleaned out soft drink bottles are the most suitable and will be advised not to use bottles which have contained dairy products. If bottles provided by TTL volunteers are used for juice members of the public must be advised they are only rinsed with water and are not new and no dairy bottles should be offered.
Swallowing	Child eating pulp/seeds	Member of public	Waste to be kept behind the counter so that it is not accessible by customers.
Safeguarding	Child is left unsupervised at the apple pressing event.	Member of public	TTL is not registered as a charity working with children and its members are not CRB checked. Children taking part in apple pressing are under the care of their responsible adult and volunteers must not accept responsibility for any children (e.g. a parent cannot leave a child pressing whilst they go shopping). Parent must decide to what extent they will allow their child to participate in the apple pressing. If a lost child comes to the stand community police or the town centre warden will be contacted. No identifiable photographs will be taken of member of the public's children at the event and volunteers permission will be asked before taking photographs of their children.
Staff Welfare	Inadequate break or access to food / drink / toilets	Volunteer	Sufficient volunteers will be on stand so that a break can be taken as necessary. The event is not planned to last more than 3 hours.
Overcrowding	Too many people in gazebo or around stall	Member of public or volunteer	The amount of people who can be involved in apple pressing is limited by the scrapper and number of presses so this should not be an issue.
Minor injury	Cuts	Volunteer	TTL will have a first aid kit so and minor cut can be cleaned and dressed prior to the volunteer continuing with pressing.